



Guidelines for submitting an application through eVŠ web portal

WWW.MYNOA.COM

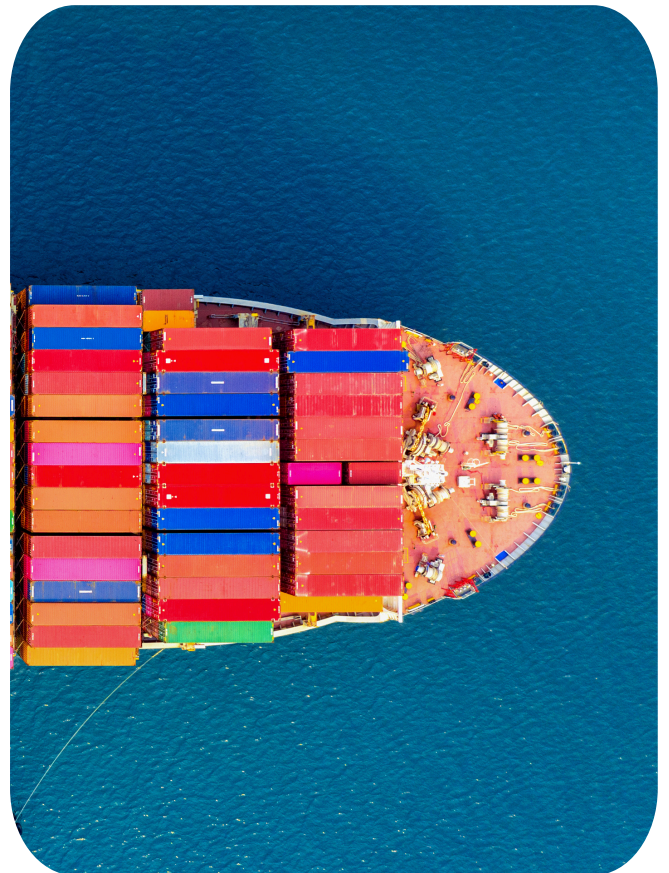
Introduction and Content

Here are the instructions for enrolling in the higher education program in International Logistics Management and the master's program in Sustainable Mobility and Logistics.

The instructions consist of both textual and visual materials and guide you step by step through the entire form.

Sections:

1. Application and enrollment deadlines
2. First steps on the eVŠ portal
3. Selection of the enrollment call
4. Personal information
5. Education with which I am enrolling
6. Entry of desired studies
7. Attachments
8. Preview and electronic submission
9. Form submission



Application and enrollment deadlines

For the academic year 2024/25, the Senate of Noa has announced the following application and enrollment deadlines for the undergraduate study program in International Logistics Management and the master's study program in Sustainable Mobility and Logistics.

Undergraduate Study Program: International Logistics Management

Application Deadlines	From	Until
1	20.02.2024	15.07.2024
2	16.07.2024	31.08.2024
3	01.09.2024	30.09.2024*

*or until all available places are filled.

Master's Study Program: Sustainable Mobility and Logistics

Application Deadlines	From	Until
1	20.02.2027	15.07.2024
2	16.07.2024	30.09.2024*

*or until all available places are filled.

Undergraduate Study Program: International Logistics Management and Master's Study Program: Sustainable Mobility and Logistics

Enrollment deadlines	From	Until
1	16.07.2024	31.08.2024
2	01.09.2024	30.09.2024
3		30.09.2024*

*Enrollment of those accepted afterwards, i.e., in the final days of the 3rd application period.

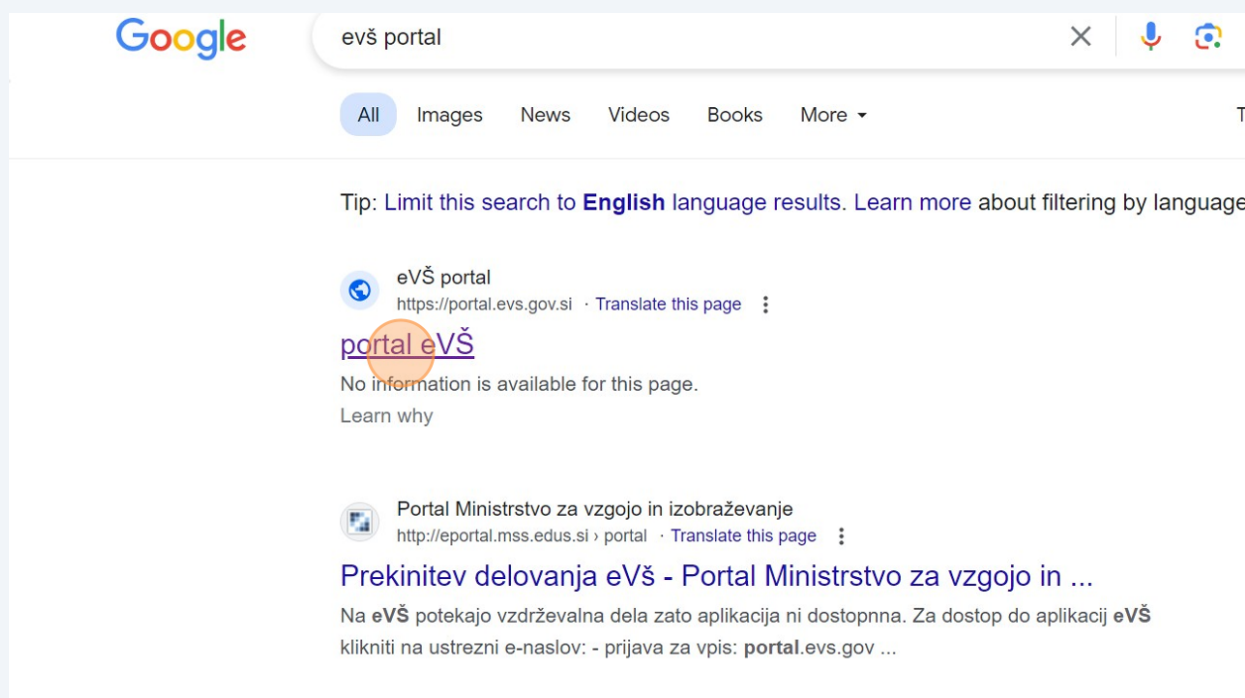
Submitting an application through the eVS web portal - step-by-step guide (Undergraduate study program: International Logistics Management)

The enrolment application for studying at public and private higher education institutions in Slovenia (faculties, professional colleges, academies) must be submitted online via the web portal eVŠ for all undergraduate and postgraduate study programmes. Filling in the enrolment application is carried out in several steps. Once a candidate successfully submits the electronic enrolment application, he receives a confirmation email at the email address indicated in the application.

1

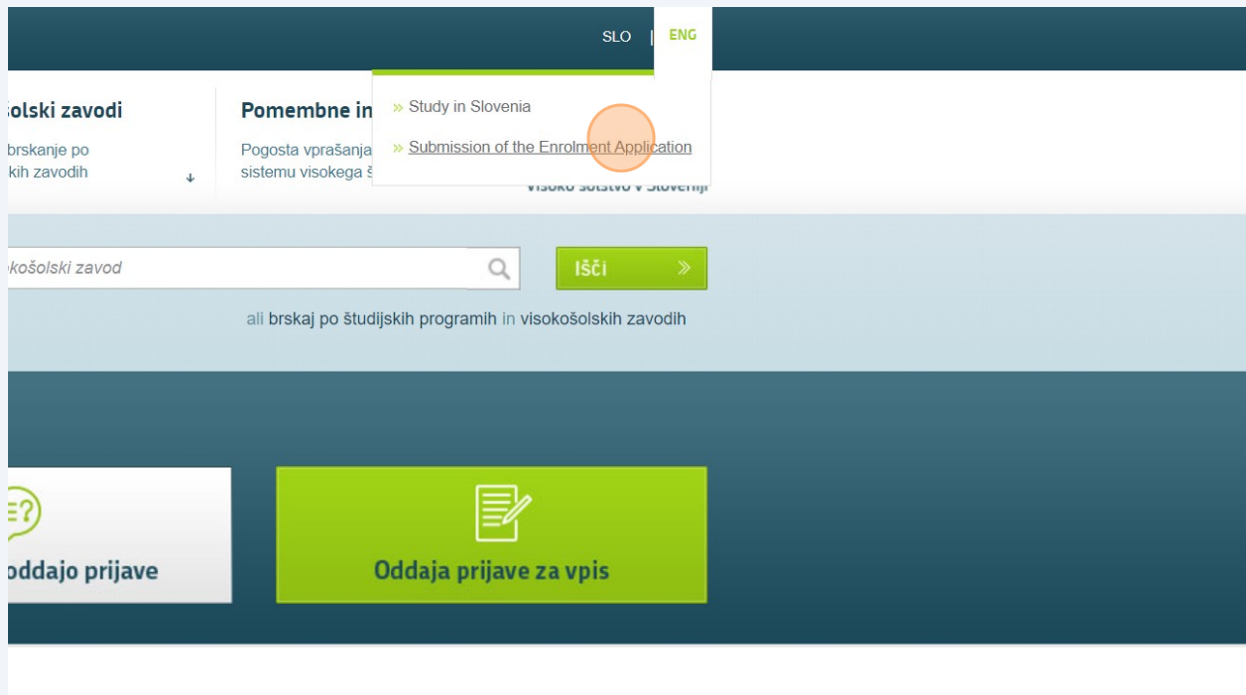
Candidates apply through the eVS web portal:

<https://portal.evs.gov.si/prijava/>



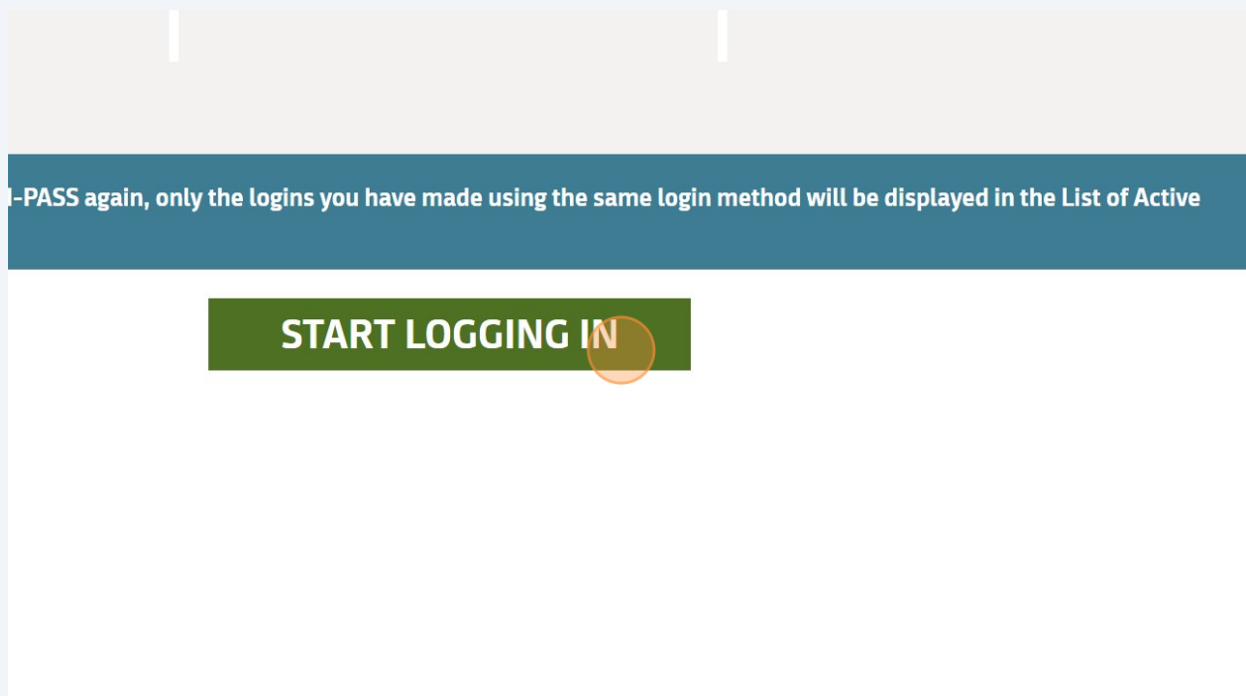
The screenshot shows a Google search interface. The search bar contains the text "evš portal". Below the search bar, there are tabs for "All", "Images", "News", "Videos", "Books", and "More". The search results are displayed below, starting with a tip: "Tip: Limit this search to **English** language results. Learn more about filtering by language". The first search result is for "eVŠ portal" with the URL "https://portal.evs.gov.si" and a "Translate this page" link. Below this, the text "portal eVŠ" is displayed, followed by "No information is available for this page." and "Learn why". The second search result is for "Portal Ministrstvo za vzgojo in izobraževanje" with the URL "http://eportal.mss.edus.si" and a "Translate this page" link. Below this, the text "Prekinitev delovanja eVŠ - Portal Ministrstvo za vzgojo in ..." is displayed, followed by "Na eVŠ potekajo vzdrževalna dela zato aplikacija ni dostopna. Za dostop do aplikacij eVŠ klikniti na ustrezni e-naslov: - prijava za vpis: portal.evs.gov ...".

2 Click "Submission of the Enrolment Application"



The screenshot shows a website header with language options 'SLO' and 'ENG'. Below the header, there are navigation links: 'Šolski zavodi' (Schools) and 'Pomembne informacije' (Important information). A dropdown menu is open under 'Pomembne informacije', listing 'Study in Slovenia' and 'Submission of the Enrolment Application', with the latter highlighted by an orange circle. Below the navigation, there is a search bar with the text 'Šolski zavod' and a green 'IŠČI' button. A message below the search bar says 'ali brskaj po študijskih programih in visokošolskih zavodih'. At the bottom, there are two buttons: a grey one with a question mark icon labeled 'Dodaj prijave' and a green one with a document icon labeled 'Oddaja prijave za vpis'.

3 Click "START LOGGING IN"

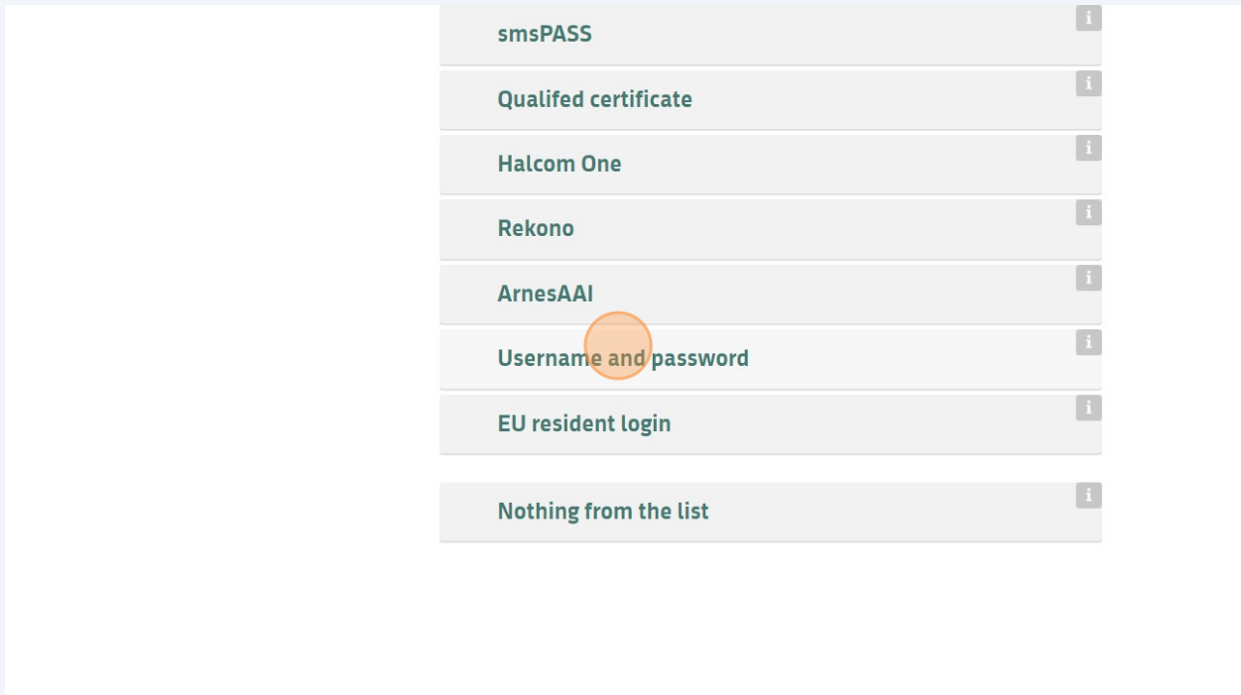


The screenshot shows a dark blue banner with the text '2-FAS again, only the logins you have made using the same login method will be displayed in the List of Active'. Below the banner, there is a green button with the text 'START LOGGING IN' highlighted by an orange circle.

4

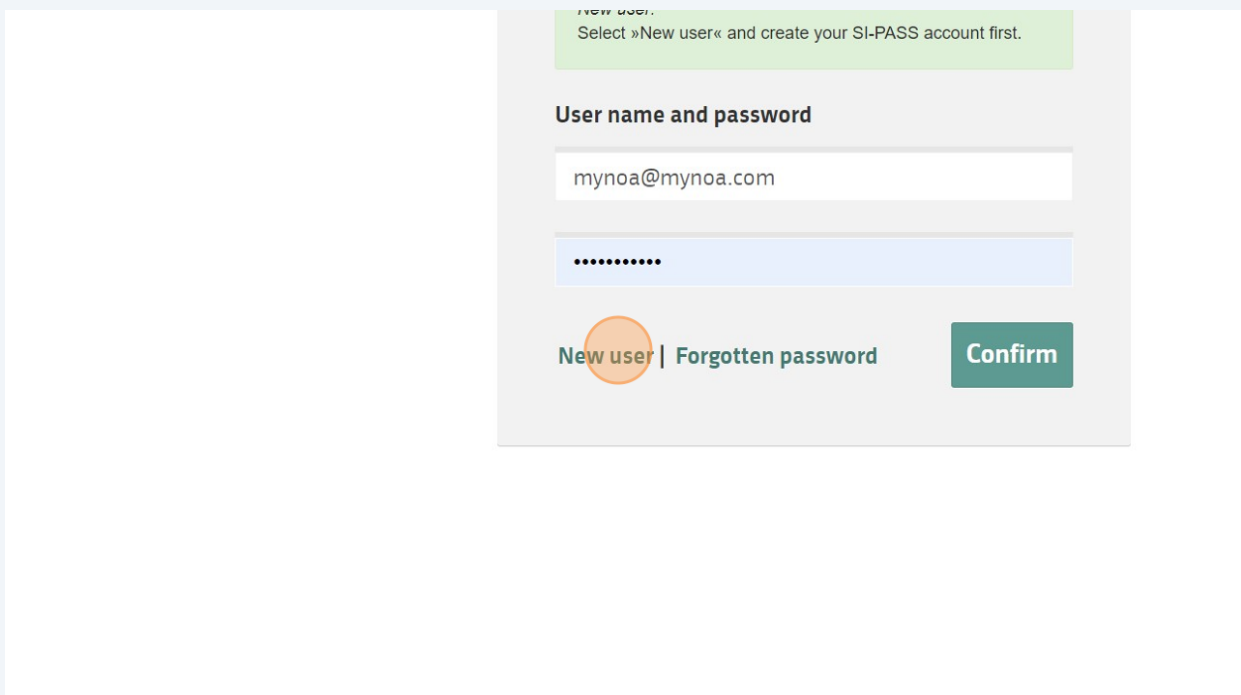
Candidates apply through the eVS web

portal:<https://portal.evs.gov.si/prijava/> ➤ You will first be redirected to the State Administration's SI-PASS online registration and e-signature service, where you can use multiple authentication methods (username and password that you can create, or one of your electronic identities)



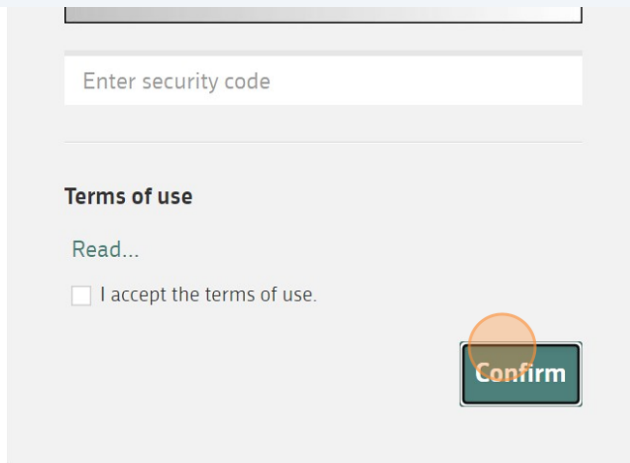
5

Click "New user" if you choose to registrate with Username and password.



6

After entering the data, click 'Confirm'. Additionally, confirm the registration on your email address.



A registration confirmation form with a text input field at the top. Below it is a label "Enter security code" followed by another text input field. Underneath is a section titled "Terms of use" with a link "Read...". Below the link is a checkbox labeled "I accept the terms of use." and a green "Confirm" button with a white outline and a small orange circle above it.



3-b27dc5fd-9876-43a7-899c-96caf511c7c9

Technical Support

7

After confirming the registration, log in again with new username and password.

The service requires login to the SI-PASS account.

Existing user:
Login to your SI-PASS account.

New user:
Select »New user« and create your SI-PASS account first.

User name and password

mynoa@mynoa.com

.....

[New user](#) | [Forgotten password](#)

Confirm

8 When you enter the registration form, first select the country of citizenship.

REPUBLIC OF SLOVENIA
AGENCY FOR HIGHER EDUCATION,
SCIENCE AND INNOVATION



Enrolment

Complete the

Apply to my

Turn for help?

Apply

Enrolment application for study

Selection of call for enrolment and type of application

Select Country of citizenship

Select value



Study programme level

- First cycle Bachelor Professional and Academic study program
- Second degree - Master's study programmes
- Third Level - Doctoral study programmes

Establishment type

- Public higher education institutions and concessions
- Private higher education institutions

9 Select First Cycle Bachelor Professional and Academic study programme under the study programme level section, and then private higher education institutions under the establishment type.

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I already have Slovenian personal registration number Yes No

Study programme level

- First cycle Bachelor Professional and Academic study program
- Second degree - Master's study programmes
- Third Level - Doctoral study programmes

Establishment type

- Public higher education institutions and concessions
- Private higher education institutions

Call for enrolment

Select value

Application deadline

Select value

Type of application

Select value

10

Under the establishment type "Call for enrollment" type NOA: Call for enrollment into undergraduate professional study program, International Logistics Management in school year 2024/25

1	Study programme level	<input checked="" type="radio"/> First cycle Bachelor Professional and Academic study programmes <input type="radio"/> Second degree - Master's study programmes <input type="radio"/> Third Level - Doctoral study programmes
2	Establishment type	<input type="radio"/> Public higher education institutions and concessions <input checked="" type="radio"/> Private higher education institutions
3	Call for enrolment	Select value
4	Application deadline	Select value
5	Type of application	Select value

[Back](#) [Continue](#)

11

Under the establishment type "Select value" choose available application term.

Study programme level	<input checked="" type="radio"/> First cycle Bachelor Professional and Academic study programmes and <input type="radio"/> Second degree - Master's study programmes <input type="radio"/> Third Level - Doctoral study programmes
Establishment type	<input type="radio"/> Public higher education institutions and concessions <input checked="" type="radio"/> Private higher education institutions
Call for enrolment	NOA: Call for enrollment into undergraduate professional study program, school year 2024/25
Application deadline	Select value
Type of application	Select value

[Back](#) [Continue](#)

12 Double-click "1st Application Term (20. FEB. - 15. JUL. 2024 23:59 CET)"

ne

Study programme level	<input checked="" type="radio"/> First cycle Bachelor Professional and Academic study programmes <input type="radio"/> Second degree - Master's study programmes <input type="radio"/> Third Level - Doctoral study programmes
Establishment type	<input type="radio"/> Public higher education institutions and concessions <input checked="" type="radio"/> Private higher education institutions
Call for enrolment	NOA: Call for enrollment into undergraduate professional study program school year 2024/25
Application deadline	Select value Select value
Type of application	1st Application Term (20. FEB. - 15. JUL. 2024 23:59 CET)

Back Continue

13 Click "Enrolment in first year of study" - if you are enrolling into the 1st year, if not, select

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Study programme level	<input checked="" type="radio"/> First cycle Bachelor Professional and Academic study programme <input type="radio"/> Second degree - Master's study programmes <input type="radio"/> Third Level - Doctoral study programmes
Establishment type	<input type="radio"/> Public higher education institutions and concessions <input checked="" type="radio"/> Private higher education institutions
Call for enrolment	NOA: Call for enrollment into undergraduate professional study program school year 2024/25
Application deadline	1st Application Term (20. FEB. - 15. JUL. 2024 23:59 CET)
Type of application	Select value Select value Enrolment in first year of study

Back Continue

14 Click "Continue"

ic theme	Study programme level	<input checked="" type="radio"/> First cycle Bachelor Professional and Academic study progra <input type="radio"/> Second degree - Master's study programmes <input type="radio"/> Third Level - Doctoral study programmes
me 2	Establishment type	<input type="radio"/> Public higher education institutions and concessions <input checked="" type="radio"/> Private higher education institutions
me 3	Call for enrolment	NOA: Call for enrollment into undergraduate professional study school year 2024/25
me 4	Application deadline	1st Application Term (20. FEB. - 15. JUL. 2024 23:59 CET)
me 5	Type of application	Enrolment in first year of study

[Back](#) [Continue](#)

15 In the following steps (2., 3.), you will need to enter the data regarding qualification preferences and supplemental documents

16

In the Study Preferences section, you will need to enter the data Application for Study.

Continue

must be completed before the application is finalised:

1. Personal Info 2. Personal Info 3. Qualification Details 4. Study Preferences 5. Supplemental Docs 6. Review & Submit



17

Select "Faculty for Transport and Logistics" (or NOA - the system has not yet updated the renaming, as in 2024 we renamed from Faculty for Transport and Logistics to NOA). If the option "Faculty for Transport and Logistics" is available, choose that; otherwise, select NOA

In line with the call for enrolment, I hereby apply for study

Caution! In the application you can enter up to three wishes (one, two, or three).

For entering next wish, click on Add enrolment button, after typing data for the first wish.

APPLICATION FOR STUDY - FIRST CHOICE

Higher education institution

Faculty for transport and logistics

Study programme

International Logistics Management (First level, Professional, One-subj

Field of study/module

Select value

Place of study

ŠTUDIJ NA DALJAVO (E-ŠTUDIJ), (dislocated unit)

Language of instruction

English


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lp?

18 Click "Faculty for transport and logistics"

Caution! In the application you can enter up to three wishes (one, two, or three).
For entering next wish, click on Add enrolment button, after typing data for the first wish.


APPLICATION FOR STUDY - FIRST CHOICE

Higher education institution	Faculty for transport and logistics
Study programme	Select value Faculty for transport and logistics
Field of study/module	Select value
Place of study	ŠTUDIJ NA DALJAVO (E-ŠTUDIJ), (dislocated unit)
Language of instruction	English
Type of study	<input type="radio"/> Full time <input checked="" type="radio"/> Part time 

19 Click "Select value"

Caution! In the application you can enter up to three wishes (one, two, or three).
For entering next wish, click on Add enrolment button, after typing data for the first wish.

APPLICATION FOR STUDY - FIRST CHOICE


Higher education institution	Faculty for transport and logistics
Study programme	Select value
Field of study/module	Select value
Place of study	Select value
Language of instruction	Select value
Type of study	<input type="radio"/> Full time <input type="radio"/> Part time 

20

Click "International Logistics Management (First level, Professional, One-subject programme)"

For entering next wish, click on Add enrolment button, after typing data for the first wish.

APPLICATION FOR STUDY - FIRST CHOICE


Higher education institution	Faculty for transport and logistics
Study programme	Select value
Field of study/module	Select value International Logistics Management (First level, Professional, One-subject programme)
Place of study	Select value
Language of instruction	Select value
Type of study	<input type="radio"/> Full time <input type="radio"/> Part time 

21

Click "Select value"

For entering next wish, click on Add enrolment button, after typing data for the first wish.

APPLICATION FOR STUDY - FIRST CHOICE

Higher education institution	Faculty for transport and logistics
Study programme	International Logistics Management (First level, Professional, One-subject programme)
Field of study/module	Select value
Place of study	Select value
Language of instruction	Select value
Type of study	<input type="radio"/> Full time <input type="radio"/> Part time 

22 Click "Select value"


APPLICATION FOR STUDY - FIRST CHOICE

Higher education institution	Faculty for transport and logistics
Study programme	International Logistics Management (First level, Professional, One-sub
Field of study/module	Select value
Place of study	Select value
Language of instruction	NO DATA FOUND.
Type of study	

Back Continue


23 Click "Select value"

APPLICATION FOR STUDY - FIRST CHOICE

Higher education institution	Faculty for transport and logistics
Study programme	International Logistics Management (First level, Professional, One-su
Field of study/module	Select value
Place of study	Select value
Language of instruction	Select value
Type of study	<input type="radio"/> Full time <input type="radio"/> Part time <input checked="" type="radio"/> 

Back Continue

24 You can choose either on-campus study or distance learning.

institution	Faculty for transport and logistics
Study programme	International Logistics Management (First level, Professional, One-su
Field of study/module	Select value
Place of study	Select value
Language of instruction	Select value Ljubljana, Gorazdova ulica 20 (HQ) ŠTUDIJ NA DALJAVO (E-ŠTUDIJ), (dislocated unit)
Type of study	<input type="radio"/> Full time <input checked="" type="radio"/> Part time 


Back

Continue

The following steps must be completed before the application is finalised:

1. Select Call for Enrolment 2. Personal Info 3. Qualification Details 4. Study Preferences 5. Supplemental Doc

25 Click "Select value"

Higher education institution	Faculty for transport and logistics
Study programme	International Logistics Management (First level, Professional, One-su
Field of study/module	Select value
Place of study	ŠTUDIJ NA DALJAVO (E-ŠTUDIJ), (dislocated unit)
Language of instruction	Select value
Type of study	<input type="radio"/> Full time <input type="radio"/> Part time 

Back

Continue

The following steps must be completed before the application is finalised:

26

You can choose either English or Slovene as the language of study.

Field of study/module: International Logistics Management (1st level, Professional, etc)

Place of study: ŠTUDIJ NA DALJAVO (E-ŠTUDIJ), (dislocated unit)

Language of instruction: Select value

Type of study: Slovene, English

Buttons: Back, Continue

The following steps must be completed before the application is finalised:

1. Select Call for Enrolment
2. Personal Info
3. Qualification Details
4. Study Preferences
5. Supplemental I

27

Only Part time study available. Click "Continue".

Place of study: ŠTUDIJ NA DALJAVO (E-ŠTUDIJ), (dislocated unit)

Language of instruction: English

Type of study: Full time, Part time

Buttons: Back, Continue

The following steps must be completed before the application is finalised:

1. Select Call for Enrolment
2. Personal Info
3. Qualification Details
4. Study Preferences
5. Supplemental I

28

In the last section "Supplements" you will need to attach all the required documents.

The screenshot shows a web application interface. On the left is a vertical sidebar with menu items: "the", "o my", "r help?", and "ie". The main content area features a dark teal information banner at the top with a white 'i' icon and text: "Listed below are all the supplemental documents that are required for enrolment. In supplemental documents, check in the call for enrolment and on the websites of higher education institutions. You can upload multiple attachments at the same time. Each attachment should not exceed 10 MB." Below this is a section titled "REQUIRED ATTACHMENTS" in blue. It lists "Certificate(s)" with a red circular warning icon. To the right of this list item is a detailed description: "E-copy/scan of the final certificate(s), representing general secondary education from the country of issue without legalization. The copy shall be submitted on the request of the higher education institution. If the higher education institution doubts the authenticity of the document, applicants will be asked to provide a legalized copy according to the system of legalization in the country of issue." Below the description, it states "Deadline for submission of annex(es) 01.09.2024". At the bottom of the attachment list is a dark teal button with a white plus sign and the text "+ Add attachment".

In the last step the application needs to be submitted by clicking on the button "SUBMIT".